



Australian Embassy  
Moscow

⚠ Please follow this procedure only after being instructed to do so by an Embassy Official

## How to Physically Cancel a Passport

Please note that it is your responsibility to ensure that any visas you might have in your cancelled passport are transferred onto your new document. Some authorities require this be done prior to physically cancelling your passport.

Your new passport will not be dispatched until we receive confirmation that your previous passport has been physically cancelled. Once we receive this confirmation, your previous passport will also be electronically invalidated if it hasn't already happened.

**Step 1-** Cut out the machine readable zone (numbers and letters sequence starting with P<) at the bottom of the bio page together with the corresponding part of the external cover page



