Australian Government
Department of Home Affairs

Tips for lodging a visitor visa

All visitors to Australia must have a valid visa to travel to and enter Australia.

Applicants are strongly encouraged to check the department's website for information on the different visa options available as the Visa Application Charge is unlikely to be refunded if clients lodge an application for a visa they do not meet the requirements of. https.homeaffairs.gov.au

If you decide to lodge a Visitor Visa (Subclass 600) (Business Stream), you should lodge your applications at least **six weeks** before their intended date of travel to Australia to enable a decision to be made in time for your intended travel.

How to apply?
You can apply for your Visitor Visa application on line. Information to help you lodge your application online is available at: https://www.homeaffairs.gov.au/Trav/Visa-1/600-/Visitor-e600-visa-online-applications

What documents do I need to provide with my application?

- YOU SHOULD PROVIDE ALL THE DOCUMENTS BELOW WITH YOUR APPLICATION
- CERTIFIED COPIES (BY A NOTARY) MUST BE PROVIDED FOR CHILD CUSTODY DOCUMENTS (BIRTH CERTIFICATES, PARENTAL CONSENT, PARENTS' MARRIAGE / DIVORCE / DEATH CERTIFICATE)
- YOU CAN PROVIDE NON-CERTIFIED PHOTOCOPIES OF PASSPORTS AND OTHER SUPPORTING DOCUMENTS.
- ENGLISH TRANSLATIONS MUST BE PROVIDED (IN ADDITION TO) DOCUMENTS NOT IN ENGLISH (UNOFFICIAL TRANSLATION IS SUFFICIENT)
- **Note that a decision can be made based solely on the documents initially provided with your application, without a request for further documentation.**

☐ Your written consent if you want any other person/agent to act on your behalf or receive information about your application. Use ***Form 956*** or ***Form 956A***

☐ **Photocopy of the bio-data page of the valid international passport for each applicant**.

☐ **Evidence of any previous international travel** – photocopies of previous visas you have held as well as any entry or exit stamps. Please make sure passport copy is uploaded as a single document in .PDF format. If possible, please provide clear, coloured copies.

☐ **Invitation** from Australian organisation or organisation that is arranging an event in Australia

☐ **Documents supporting the purpose of your official visit**

- A letter from your employer or other organisation (or a Third Person Note) detailing the reasons for your visit, as well as level of financial support (if applicable, such as airfare, accommodation etc) AND

IF an Australian organisation is supporting your visit:

- A letter from the Australian organisation stating the purpose and duration of the visit as well as level of financial support (if applicable, such as airfare, accommodation etc)

☐ If you are financing the trip from your own funds, **Evidence of funds** in the form of a recent bank statement**.** Cash and credit cards are not acceptable.

☐ **Evidence of your source of income**

- A letter from your employer confirming your length of employment, salary, position, and (if applicable) how much leave you have been granted
- Self-employed applicants should provide their company's registration documents and proof of the company's current operations and income.

☐ **Curriculum Vitae (CV)** template fully completed in English, reflecting your employment and education history from the age of 18 (NB: make sure you leave no gaps in employment / education history) – see Template.

☐ **If you are a student**, a **certificate from your school or university** confirming your enrolment.

☐ **If you are a child aged under 18 years of age,** or if a child under 18 is included in your application:
- a certified copy of the child's **birth certificate**, and
- photocopy of the non-travelling parent's passport
- completed **Form 1229**, signed by the non-travelling parent
- if the child is travelling unaccompanied, both parents must provide completed and signed **Form 1229** OR provided a signed **written consent for the child to travel, witnessed by a notary.** You must also provide a photocopy of the non-travelling parents' passports.

☐ **If you are 75 years of age or over**, evidence of **health care cover** for the entire period of your stay in Australia. You may also be required to undergo medical examination with an accredited panel doctor.

For further information on supporting documents please see the document checklist information available on the department's website: https://www.homeaffairs.gov.au/Trav/Visa-1/600-